



APPLICATION FOR ENROLLMENT

Kindergarten 2025-2026

- REQUIRED DOCUMENTS

Please attach the following documents with your completed application. These are required before your child can start.

- A copy of birth certificate (new students only)
- A copy of most recent immunization record
- Notarized Maricopa County Private School Affidavit of Intent
- Registration Fee (enclose a check or paid via invoice)

Parent/Guardian Initials _____

- KINDERGARTEN REQUIREMENTS

- An interview and/or tour is required. This is an excellent opportunity to get to know you better and for you to learn more about our school.
- Students entering kindergarten must be 5 years of age by September 1st of the current year or be interviewed by administration and pass a kindergarten readiness test.
- To officially withdraw an application, you must send your request in writing to school administration 30 days in advance.

Parent/Guardian Initials _____

- BILLING

Billing statements are emailed by the first of the month. Tuition is due by the 20th of each month. It is your responsibility to ensure payment is on time and the correct payment method is on file. Hot Lunch is billed separately. A \$30 late fee will be charged for remaining balances on the 21st of each month. Billing questions may be emailed to **billing@gatemppe.org**.

Parent/Guardian Initials _____

Gethsemane Christian Academy admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, program, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in the administration of its education policies, admission policies, scholarship loan programs, and athletic and other school administered programs.

ENROLLMENT APPLICATION

Kindergarten 2025-2026

STUDENT INFORMATION		
Child's Last Name:	Child's First Name:	Date of Birth:
Gender:	Ethnicity:	Child's T-Shirt Size:
School Schedule M-F 8:30am-3:00pm	Does Your Child Need Before Care? 7a - 8:30am: Yes/No	Does Your Child Need After Care? 3p - 5:30pm: Yes/No

FAMILY INFORMATION		
Parent/Guardian First Name:	Parent/Guardian Last Name:	Phone Number:
Marital Status:	Employer/Occupation:	Relationship to Child:
Address:	City/State/Zip:	Email:
Parent/Guardian First Name:	Parent/Guardian Last Name:	Phone Number:
Marital Status:	Employer/Occupation:	Relationship to Child:
Address:	City/State/Zip:	Email:
Sibling Name:	Age:	School Attending:
Sibling Name:	Age:	School Attending:
Sibling Name:	Age:	School Attending:

CHURCH BACKGROUND

Church Home:

Pastor Signature to confirm "Active" status at Gethsemane Church:

Are you active? (Yes/No)

Is your student baptized?
(Yes/No)

Date of baptism if known:

EDUCATION & DEVELOPMENT BACKGROUND

Last School Attended:

What helps to comfort your child if they are feeling upset?

What are your child's special interests and/or favorite pastimes at home?

Anything you would like to tell us regarding your child's growth & development that would help us provide appropriate instruction:

Who referred you to Gethsemane/how did you hear about us?

PARENT CONSENT

In the event of an emergency I give permission to GCA to seek medical attention as deemed necessary.

Parent/Guardian Initials_____

I give permission for my child to participate in all school activities involving church services, concerts, and special activities.

Parent/Guardian Initials_____

I give permission for my child to be photographed and filmed to show the good works being done at GCA via social media, website, and other media outlets.

Parent/Guardian Initials_____

FINANCIAL AGREEMENT

The registration fee of \$250 must be paid at the time of registration. This fee will reserve a place for your child. Official admittance will not be given until the enrollment application, registration fee, payment authorization form, birth certificate, and immunization records are received.

Parent/Guardian Initials_____

Tuition is due in full regardless of attendance. There are no "makeup days" due to illness or absence. The tuition is based on the GCA schedule in which the student is enrolled. School breaks such as Fall Break, Spring Break, Christmas Break and other declared holidays are not included in this total. GCA offers camps over school breaks at an additional charge. Tuition for preschool is an annual rate and parents/guardians are given the option to pay in 10 monthly installments as a convenience.

Parent/Guardian Initials_____

I/we understand that if my account is 30 days past due, the bill must be paid or satisfactory arrangements made within 30 days. If a financial arrangement is not made within 30 days (60 days overdue) my child may be dismissed from the school. No student may be enrolled in the school unless past accounts are brought current or arrangements are made with the administrator.

Parent/Guardian Initials_____

FINANCIAL AGREEMENT CONT.

All payments should be made to GCA (Gethsemane Christian Academy) and may be dropped off in the school office if paying by check. If payment isn't received by the 20th of the month, GCA will charge the method of payment on file (bank account or credit card.) Payments not received by the 21st of the month are considered delinquent and a \$30.00 late fee will be charged.

I/we understand that statements will be sent electronically and it is our responsibility to check my email for invoices and ensure the current email address is on file.

Parent/Guardian Initials_____

I/we understand I will pick up my child by the designated time of enrollment: 3:00pm or 5:30pm if participating in the after care program. I will pay a late fee of \$1 per minute after the scheduled pick-up time.

Parent/Guardian Initials_____

I/we agree to pay tuition according to the following method (please check one):

- ☐ Annual: Our family will pre-pay the entire tuition on or before July 1st (5% discount on net tuition due).
- ☐ Monthly: Our family will pay tuition on a monthly basis for 10 months due on or before the 20th of each month starting August 1st and ending May 1st.

*All payments made with a credit card will be assessed a 3% convenience fee.

I/we agree to pay lunch and any other incidental charges that may be incurred. Late fees may apply.

Parent/Guardian Initials_____

WITHDRAWAL NOTICE

I/we understand the school budget is based on the student count at the start of the year. I/we understand that in order to withdraw my child from GCA, I must give written notice at least 30 days in advance to the director stating the withdrawal date and reason for withdrawal. Full monthly tuition is due for any days the child is enrolled even if the child withdraws mid-month.

Parent/Guardian Initials_____

PARENT COMMITMENT

I/we agree to cooperate with the administration and school staff in support of the preschool, kindergarten programs, policies, and procedures.

I/we agree to support GCA by volunteering 10 hours per year per family or pay a \$100 non-participation fee.

Parent/Guardian Initials_____

The signing of this agreement constitutes a contract to abide by the rules and regulations of the school as established by Gethsemane Church and Academy. I/we do hereby agree to the commitments as stated on this form.

Parent's Printed Name:

Parent's Signature:

Date:

Parent's Printed Name:

Parent's Signature:

Date:

EXTENDED CARE PERMISSION FORM

Kindergarten 2025-2026

Every student who is enrolled at GCA is automatically enrolled in the extended program, whether the student ever attends the program or not. This policy enables GCA staff to check your child(ren) in and out of the before care program into the regular school day and into the after care program after school.

During before care from 7:00-8:30 am, students should be checked in this program by a parent or guardian. If you do not wish for your child to be checked into morning care, you must remain with your child at all times prior to 8:30 am. The same applies for after care. Students not picked up at dismissal will be accompanied by GCA staff to the after care program and signed in. Charges will apply for both before and after care services.

In order to meet state requirements, GCA requires a signed permission slip from each GCA parent or guardian, authorizing GCA staff to sign your child into and out of before care and after care.

The signing of this agreement constitutes a contract to abide by the rules and regulations of the school as established by Gethsemane Church and Academy. I/we do hereby agree to the commitments as stated on this form.

Parent's Printed Name:	Parent's Signature:	Date:
Parent's Printed Name:	Parent's Signature:	Date:



CDC/SGH# or name: _____

**Arizona Department of Health Services
Bureau of Child Care Licensing
Emergency, Information and Immunization Record Card**

Child's Name:	Date Enrolled:	Updated:
Home Address (#, Street, City, State, Zip Code):		Date Disenrolled:
Home Phone:	Date of Birth:	Sex: <input type="checkbox"/> male <input type="checkbox"/> female

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

**I authorize the following individuals to collect my child from the facility in case of emergency or if I cannot be contacted:
(Pursuant to R9-5-304.B, at least two contact persons are required.)**

Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:

If Medical care is necessary, call:

Health Care Provider*	Name:	Contact Telephone Number:
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*A Health Care Provider is a physician, physician assistant or registered nurse practitioner.

I hereby give authority to any hospital or doctor to render immediate aid as might be required at the time for his/her health and safety.

In case of injury or sudden illness, I request that this individual be called first:	
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The following individual(s) may NOT remove my child from the facility:

Name(s):

Custody papers have been provided and are on file at the facility. ☐ yes ☐ no

Telephone Authorization Code (optional): _____

Immunization Information

(A licensee shall attach an enrolled child's written immunization record or exemption affidavit to the enrolled child's Emergency, Information and Immunization Record card.)

For information regarding current immunization requirements go to:

www.azdhs.gov/phs/immun/index.htm or contact the Arizona Immunization Program Office at (602)364-3630.

One of these items must accompany the EIIR card at all times:

<input type="checkbox"/>	Copy of current official documented immunization record attached
<input type="checkbox"/>	Religious Beliefs exemption form signed by parent/guardian attached
<input type="checkbox"/>	Medical Exemption form signed by physician and parent/guardian attached
<input type="checkbox"/>	Signed Laboratory Proof of Immunity form attached

Notification of immunizations needed sent to Parent(s) or Guardian(s):	mo /day/ yr	mo /day/ yr	mo /day /yr
Updated immunizations received and attached:	mo /day/ yr	mo /day/ yr	mo /day /yr

Medical Information

Is child allergic to food or other substances? If yes, describe symptoms, name foods or substances to be avoided, and the procedure to follow if reaction occurs:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is child usually susceptible to infections and if so, what precautions need to be taken? If yes, list precautions:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is child subject to convulsions and what should be our procedure if one occurs? If yes, specify procedure:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)? If yes, list precautions:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Additional comments:	
Other special instructions:	

This **Emergency Information and Immunization Record Card** is accurate and complete, front and back, and was provided by:

Parent/Guardian PRINTED Name:	SIGNED Name:	DATE:
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PAYMENT AUTHORIZATION FORM

required for all enrollments

Name of student: _____

Last Name

First Name

Address

City

State

Zip

Email

Phone Number

Tuition Payment Plan (please check one):

☐ 10 Month Plan (Aug through May)

☐ 2 Semester Plan (Aug and Jan)

☐ Annual Plan (qualifies for 5% discount)

Date of first payment:

____/____/____ (mm/dd/yy)

Date of last payment (optional):

____/____/____

Monthly payments will be charged on the 20th of each month, or the business day before if the 20th falls on a weekend.

Amount of first payment:

\$ _____

Amount of ongoing payment:

\$ _____

Amount of last payment (optional):

\$ _____

CHECKING / SAVINGS

Please debit payments from my (check one):

☐ Savings Account (contact your financial institution for Routing #)

☐ Checking Account (attach a voided check below)

Routing Number: _____

Valid Routing # must start with 0, 1, 2, or 3

Account Number: _____

I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.

Authorized Signature: _____ Date: _____

CREDIT / DEBIT CARD*

Card Brand (check one):

☐ Visa

☐ MasterCard

☐ American Express

☐ Discover Card

Card Number:

Expiration Date:

CCV:

Name on Card:

Billing Address (if different from above):

I authorize the above organization to process transactions in accordance with the information above.

Signature (as it appears on the card): _____ Date: _____

If using a checking account, please attach a voided check over the credit/debit card section above
***3% convenience fee added to all credit/debit card transactions.**

PRIVATE SCHOOL AFFIDAVIT OF INTENT

STUDENT INFORMATION (LAST, FIRST, MIDDLE)

DATE OF BIRTH

SCHOOL DISTRICT #

HOME ADDRESS

CITY

STATE

ZIP CODE

PREVIOUS SCHOOL

PARENT/GUARDIAN INFORMATION

TELEPHONE NUMBER

PRIVATE SCHOOL INFORMATION:

PRIVATE SCHOOL NAME

ADDRESS

CITY

STATE

ZIP

ARIZONA STATE PRIVATE SCHOOL LAWS FOR
REGISTRATION AS PRESCRIBED BY THE
ARIZONA REVISED STATUTES:

15-802 A: Every child between the ages of six and sixteen years shall attend a school and shall be provided instruction in at least the subjects of reading, grammar, mathematics, social studies and science. The person who has custody of the child shall choose a public, private or charter school or a homeschool as defined in this section to provide instruction.

Parents are not required to submit an

**Affidavit if the child has an Empowerment
Scholarship Account Program(ESA).**

AUTHORIZATION:

PARENT/GUARDIAN SIGNATURE

Subscribed and sworn (or affirmed) before me this:

STATE OF:

day of _____, 20_____.

COUNTY OF:

NOTARY SIGNATURE

NOTARY SEAL

FOR OFFICE USE ONLY

Submit this form either by mail or in person to the Private School Services Division at the address listed on the bottom of this page.

4041 N. Central Avenue, Ste. 1100, Phoenix AZ 85012 • Phone 602-506-3866 • Fax 602-506-3753 • Private School Hotline 602-506-3144

IMMUNIZATION REQUIREMENTS

Kindergarten 2025-2026

Proof of immunization is required by the Arizona Health Department for enrollment. The following immunizations must be completed and on file in the school office BEFORE admitted to school.

Attach a copy of your child's official records with your application.

IMMUNIZATIONS
All students are required to have the following vaccinations: <ul style="list-style-type: none">o 3 HepB- Hepatitis Bo 3 RV*- Rotaviruso 5 DTaP- Diphtheria, Pertussis, & Tetanuso 4 Hib*- Haemophilus influenza type bo 4 PCV 13, PCV 15- Pneumococcal diseaseo 4 IPV- Polioo 2 MMR- Measles, Mumps, and Rubellao 2 Varicella-Chickenpoxo 2 HepA- Hepatitis A <p>*Administering a third dose of RV and Hib depends on the brand of Hib or rotavirus vaccine used for the previous dose.</p> <p>*CDC recommends a COVID-19 vaccine, doses recommended depends on your child's age and type of vaccine used.</p> <p>*CDC recommends 1-2 doses yearly of the flu vaccine</p>

DOCUMENTATION

House Bill #2295 went into effect on January 1, 1992 requiring all NEW school entrants to show VERIFIABLE DOCUMENTATION BEFORE the child can be admitted to school. The law pertains to ALL Arizona schools, both public and private.

Parental recall of dates and types of immunization received is not accepted. Acceptable, documented proof of immunizations includes:

- An immunization record book from any state, county, or country stamped and signed by Doctor
- A copy of an immunization record from a health agency or clinic
- Doctor record with a signature or clinic stamp
- On a paper with the clinic's or Doctor's letterhead

This documentation must show the date and type of dose administered. Copies of the above documented proofs of immunization are also acceptable. Exemption forms can be obtained from the school office.

If you do not have documentation of your child's immunizations, you may need to obtain laboratory evidence of immunity. **Again, it is mandatory that documented proof of immunizations is received before school begins. Failure to comply with this mandate will place the school in the position of being unable to allow your child into the classroom.**

2025-2026 Gethsemane Christian Academy Academic Calendar

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July
4 Fourth of July - GCA Closed

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January	
1-2	New Years Holiday - GCA Closed
19	MLK Day Camp

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August
1, 4-5 Teacher Workdays - GCA Closed
6 First Day of School

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

February
16 Presidents' Day Camp

September 2025											
S	M	T	W	Th	F	S					
	1	2	3	4	5	6					
7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30									

September

1 Labor Day - GCA Closed

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March
9-13 Spring Break Camp
18-20 Parent / Teacher Conferences

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October
6-10 Fall Break Camp
15-17 Parent / Teacher Conferences

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April	
3	Good Friday - GCA Closed
6	Easter Monday - GCA Closed

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November	24-25 Thanksgiving Camp
	26-28 Thanksgiving Break - GCA Closed

May 2026											
S	M	T	W	Th	F	S					
					1	2					
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	18	19	20	21	22	23					
24	25	26	27	28	29	30					
31											

May
22 Last Day of School - Early Release - 12:30
25 Memorial Day - GCA Closed

December 2025											
S	M	T	W	Th	F	S					
	1	2	3	4	5	6					
7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30	31								

December	
22-23	Christmas Break Camp
24	Christmas Break Camp - Early Release - 12:30
25-26	Christmas Holiday - GCA Closed
29-30	New Years Break Camp
31	New Years Eve - Early Release - 12:30

First Day/Last Day of School
Parent Teacher Conferences
Camp Days
GCA Closed



2025 - 2026 TUITION RATES

1's Program	Schedule	Base Monthly Tuition	Schedule + Before Care 7:00-8:30	Tuition + Before Care 7:00-8:30	Schedule + After Care 3:00-5:30	Tuition + After Care	Schedule + Before & After Care	Tuition + Before & After Care
5 Full Days - Mon-Fri	830 to 300p	\$1,100	700 to 300p	+\$125 = \$1225	830 to 530p	+\$220 = \$1320	700 to 530p	+\$325 = \$1425
5 Half Days - Mon-Fri	830 to 1230p	\$880	700 to 1230p	+\$125 = \$1005	---	---	---	---
3 Full Days - M/W/F	830 to 300p	\$705	700 to 300p	+\$75 = \$780	830 to 530p	+\$132 = \$837	700 to 530p	+\$200 = \$905
3 Half Days - M/W/F	830 to 1230p	\$555	700 to 1230p	+\$75 = \$630	---	---	---	---
2 Full Days - Tue/Thu	830 to 300p	\$500	700 to 300p	+\$50 = \$550	830 to 530p	+\$88 = \$588	700 to 530p	+\$130 = \$630
2 Half Days - Tue/Thu	830 to 1230p	\$390	700 to 1230p	+\$50 = \$440	---	---	---	---

2's Program	Schedule	Base Monthly Tuition	Schedule + Before Care 7:00-8:30	Tuition + Before Care 7:00-8:30	Schedule + After Care 3:00-5:30	Tuition + After Care	Schedule + Before & After Care	Tuition + Before & After Care
5 Full Days - Mon-Fri	830 to 300p	\$1,050	700 to 300p	+\$125 = \$1175	830 to 530p	+\$220 = \$1270	700 to 530p	+\$325 = \$1375
5 Half Days - Mon-Fri	830 to 1230p	\$805	700 to 1230p	+\$125 = \$930	---	---	---	---
3 Full Days - M/W/F	830 to 300p	\$675	700 to 300p	+\$75 = \$750	830 to 530p	+\$132 = \$807	700 to 530p	+\$200 = \$875
3 Half Days - M/W/F	830 to 1230p	\$550	700 to 1230p	+\$75 = \$625	---	---	---	---
2 Full Days - Tue/Thu	830 to 300p	\$475	700 to 300p	+\$50 = \$525	830 to 530p	+\$88 = \$563	700 to 530p	+\$130 = \$605
2 Half Days - Tue/Thu	830 to 1230p	\$360	700 to 1230p	+\$50 = \$410	---	---	---	---

3's & 4's Programs	Schedule	Base Monthly Tuition	Schedule + Before Care 7:00-8:30	Tuition + Before Care 7:00-8:30	Schedule + After Care 3:00-5:30	Tuition + After Care	Schedule + Before & After Care	Tuition + Before & After Care
5 Full Days - Mon-Fri	830 to 300p	\$890	700 to 300p	+\$125 = \$1015	830 to 530p	+\$220 = \$1110	700 to 530p	+\$325 = \$1215
5 Half Days - Mon-Fri	830 to 1230p	\$710	700 to 1230p	+\$125 = \$835	---	---	---	---
3 Full Days - M/W/F	830 to 300p	\$600	700 to 300p	+\$75 = \$675	830 to 530p	+\$132 = \$732	700 to 530p	+\$200 = \$800
3 Half Days - M/W/F	830 to 1230p	\$500	700 to 1230p	+\$75 = \$575	---	---	---	---
2 Full Days - Tues/Thurs	830 to 300p	\$415	700 to 300p	+\$50 = \$465	830 to 530p	+\$88 = \$503	700 to 530p	+\$130 = \$545
2 Half Days - Tues/Thurs	830 to 1230p	\$325	700 to 1230p	+\$50 = \$375	---	---	---	---

\$175 non-refundable Registration Fee due at time of enrollment. Preschool calendar follows a 10 month school calendar with tuition being payable for those 10 months.
GCA will not refund or prorate for holidays, school breaks, or illness.
Alternate schedule requests not listed above are subject to administrative approval.



2025 - 2026 KINDERGARTEN TUITION RATES

Kindergarten	Annual Tuition	Base Monthly Tuition	Schedule + Before Care 7:00-8:30	Tuition + Before Care 7:00-8:30	Schedule + After Care 3:00-5:30	Tuition + After Care	Schedule + Before & After Care	Tuition + Before & After Care
Monday- Friday 830-300p	\$11,250	\$1,125	700 to 300p	+\$125 = \$1250	830 to 5:30p	+\$220 = \$1345	700-530p	+\$325 = \$1450

\$250 Prepayment due at time of enrollment. Prepayment is eligible to be paid by an STO. Monthly tuition is payable for 10 months, August through May.
School breaks are not included in tuition.

FAMILY DISCOUNTS on TUITION Gethsemane Church Member - .10%* if enrolled by 4/1/25 *Family must be active members of Gethsemane Church Discount must be approved by Lead Pastor. Multi-Student Discount: 1st Child - Regular Price 2nd Child + - 10% if enrolled by 4/1/25 Family is only eligible for one discount, not stackable Early Payment Discount: 5% Discount on net amount due if paid by July 1, 2025 Cash (ACH) or Check Only	MISCELLANEOUS FEES Hot Lunch-prepaid \$5.00 per lunch Hot Lunch- day of \$6.00 per lunch Late Fee Pick-up \$1.00 per minute Camp Fees over School Breaks \$30 half/\$50 full per day Camps over breaks are included for preschool students enrolled in 5 full days. Camp fees apply for part time students & Kindergarten. All payments due the 20th of the month \$30 late fee for any outstanding balance after the 20th of the month. \$30 fee charged for any returned checks or disputed credit card charges. Refunds at the discretion of Gethsemane. There are no "makeup" days for illness or absence.
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